

CITY OF MILPITAS
APPROVED MINUTES

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** August 4, 2008
- Place of Meeting:** Milpitas City Hall, Committee Room, 455 E. Calaveras Blvd.
- I. Call to Order** Chair Munzel called the meeting to order at 7:03 p.m.
- II. Flag Salute** Chair Munzel led the Commission in the Pledge of Allegiance, and welcomed new member Vishnu Mathur.
- III. Roll Call** Commissioners Present: Munzel, Krommenhock, Ku, Serena, and Gray.
Commissioners Excused: Matau
Commissioner Absent: Chang
Alternate Present: Mathur
Alternate Excused: Cacao
Councilmember Absent: Gomez
City Staff Present: Carol Randisi, Senior Supervisor
- IV. Seating of Alternates** No alternates seated.
- V. Approval of Agenda** Chair Munzel requested to amend the agenda to include the approval of the minutes from May 5, 2008, which were tabled at the last meeting.
- Staff member Randisi stated there were two corrections to the agenda.
Item #1, under recommendations, the balance should read \$7,000 and

Future Agenda Items should include the Senior Housing Report and Adopt a Park Program Report.

Motion to approve the agenda for August 4, 2008.

M/S: Gray / Ku

Ayes: All

Noes: None

Abstain: None

Absent: Matau, Chang

- VI. Approval of Minutes** Chair Munzel asked the commission if there were any additional changes or deletions that needed to be made on the minutes of May 5, 2008. There were none.

Motion to approve the minutes as amended for May 5, 2008.

M/S: Krommenhock / Serena

Ayes: All

Noes: None

Abstain: None

Absent: Matau, Chang

Chair Munzel asked the commission if there were any changes to the June 14, 2008 minutes. There were none.

Motion to approve the minutes for June 14, 2008.

M/S: Serena / Krommenhock

Ayes: All

Noes: None

Abstain: None

Absent: Matau, Chang

VII. Public Forum None.

VIII. Announcements and Correspondence

Commissioner Gray noted that there was an article in the Milpitas Post regarding the proposal of single family homes which went to the Planning Commission but not the PRCRC. Chair Munzel stated that any new development that affects residential parks is supposed to come to the PRCRC before going to the Planning Commission or the City Council. Commissioner Serena expressed concern over the lack of support and guidance from the council liaison with regards to PRCRC issues. Senior Supervisor Randisi stated the commissioners will review the roles and responsibilities of the PRCRC and items reviewed by them as stipulated in the PRCRC ordinance and bylaws at the September meeting.

Commissioner Krommenhock announced that the NRPA conference is in Baltimore this October, and recommended that commissioners plan to attend when this meeting is closer to Milpitas.

Commissioner Gray discussed the Milpitas Parks and Recreation Foundation raffle and advised they will be distributing brochures and raffling a luxury suite for the Oakland A's at the Music in the Park event August 5th. She also announced that the Foundation is co-sponsoring the Festival of Trees event on December 4th. Corporate sponsors will donate a tree, decorate it, and then the trees will be offered at auction.

Senior Supervisor Randisi announced that the Summer Movie Series continues on Thursday nights at the Community Center plaza. The first movie, "The Bee Movie" is August 13th and the second movie, "National Treasure Book of Secrets" is August 21st. She also noted both Kathryn Gray and Freddie Cacao's reappointments have been updated on the

City's web site, and that Naomi Matau's reappointment is scheduled for Council approval August 5th.

IX. Old Business

None.

X. New Business

1. Youth Sports Grant Requests (Aaron Bueno, Recreation Supervisor)

Recreation Supervisor Bueno presented a request from the Milpitas Youth Soccer Club in the amount of \$1,000 to provide "Positive Coaching Alliance" training for coaches, board members and club coordinators.

The commission discussed the importance of training for coaches and coordinators of youth groups.

Motion to approve \$1,000 for the Milpitas Youth Soccer Club.

M/S: Gray / Serena

Ayes: All

Noes: None

Abstain: None

Absent: Matau, Chang

Commissioner Ku inquired as to whether the unallocated monies last roll over to the next year, if the city conducts annual kick-off meetings with all the sports groups, and if they are aware of the grant funding.

Supervisor Bueno stated he conducts meetings twice a year with the sports groups, and that they are informed of grant funding opportunities.

2. Library Project Report (Steve Erickson, Acting CIP Manager)

Staff member Steve Erickson presented a report on the library project progress. He stated the first phase of the project has been completed and came in below budget. The second phase has been recommended and awarded. The parking garage was completed close to a year ago and is approximately a month away from final acceptance. He stated that furniture, fixtures and equipment are all under fabrication at this point, as well as the art piece for the Library South Tower. He said the project contractor is on schedule, and presented and discussed numerous pictures of the library and surrounding area.

Chair Munzel asked about the plaque that will be installed next to the fire truck which belongs to the Historical Society. Steve Erickson explained that the Historical Society approached the City Council regarding the wording on the plaque, and the City Council then gave staff direction on how to proceed. Staff subsequently inquired as to why the issue had not been brought to the PRCRC, and the issue was referred to the City Attorney for interpretation. After researching the ordinance, the City Attorney found that in order for the PRCRC to act on any subject, the matter needs to be referred to them first, which in this case did not happen. The City Attorney further found that the commission could take formal action by itself to produce a recommendation, but in this case that didn't happen either. The Historical Society actually chose the wording for the plaque which is in now in fabrication.

Commissioner Gray asked about the art located in front of the library. Steve Erickson responded that initially two artists were considered for the project; however, a contract could not be negotiated with either artist.

Steve Erickson added that the plaza art is on hold and will be considered after the project is complete, similar to the process at City Hall, whereby the artwork of the cartwheel children was installed after the building was completed.

Public Works Director/City Engineer Greg Armendariz explained the move-in process for library staff will take approximately six weeks, and confirmed that the library project is on schedule and within budget.

Chair Munzel asked if there were any plans for the restoration of the milking shed from the Shaunessy Murphy ranch, originally used in dairy operations, and later becoming a small residence for the workers. He stated it was lifted intact and put on a flatbed truck and relocated to the Treatment Plant for storage. He thought at one time it was going to be moved to a place like the library and displayed to show our roots in agriculture. A discussion continued regarding numerous artifacts in Milpitas that could be displayed at the library, or the Alviso Adobe, but as yet there were no plans in place for location.

XI. Staff Reports

Senior Supervisor Carol Randisi announced that the California State Office of Historical Preservation is going to be reviewing the nominations for National Register of Historic places and one of their nominations is the Monterey County courthouse. It was constructed in 1937 and is an excellent sample of WPA modern style architecture. In addition, California Coastal Clean Up Day is going to be Saturday, September 20th. This is the largest volunteer event in California.

Chair Munzel asked staff about the two story historical building next to the Higuera Adobe. He is concerned about flooding of the building due to debris in the creek. He stated this building is a cultural resource and it is on the protected list. Senior Supervisor Randisi stated the creek area north of and influencing the Higuera property is in Santa Clara Valley Water District jurisdiction. She further stated that she would forward concerns regarding flooding at the Higuera Adobe site to appropriate staff.

Commissioner Serena commented that during the Commission's recent walk during the park tour, he noticed there weren't any recycle bins, but

plenty of garbage cans, and felt this should be addressed. Commissioner Gray asked if recycling is part of the Park Master Plan. She also asked when updating the parks, if the City will be incorporating recycling containers.

Senior Supervisor Randisi stated that recycling and the use of recycled materials is part of the City's best management practices and green purchasing policy, and will forward commissioner's comments regarding park recycling to appropriate staff.

XII. Liaison Reports

1. City Council

None

2. Community Advisory Commission (CAC)

Commissioner Ku announced that Neighborhood Night Out would be held on August 7th, and that the CAC was planning a Town Hall meeting after the November election.

3. Senior Advisory Commission (SAC)

Commissioner Gray stated the Commission looked at the plans of the new senior center at its June 24th meeting and announced that Celebrate Milpitas will be held on August 16th and 17th.

4. Planning Commission

None.

5. Youth Advisory Commission (YAC)

None.

6. Milpitas Historical Society

None.

7. Arts Commission

None.

8. Park & Recreation Foundation

Commissioner Gray provided her report during the Announcements portion of the agenda.

XIII. Future Agenda Items

Chair Munzel requested a commission tour of the DeVries House. Senior Supervisor Randisi said she would make arrangements for this tour.

- PRCRC Ordinance and Bylaw Review (September)
- Alviso Adobe Project Report (October)
- Senior Housing Report (TBD)
- Adopt a Park Program (TBD)

XIV. Adjournment

With no further business, Chair Munzel adjourned the meeting at 8:21 p.m. to the next scheduled meeting on September 8, 2008, in the Committee Room, City Hall.

Respectfully submitted,
Carol Randisi and Kathy Ynegas